

TERMS OF REFERENCE

ACT STATE LEAGUE WORKING GROUP

1. Background and Establishment

A number of both formal and informal State League Reviews have been completed over the past five years. Significant changes have been made to the Netball ACT State League Competition during this period.

The 2020 HCF State League season was interrupted due to COVID-19 and the 2021 season has been structured to allow for ongoing COVID-19 interruptions.

These recent interrupted seasons, together with Netball ACT gaining a licence in the Netball New South Wales Premier League Competition adding another layer to athlete participation, provides a great opportunity to review the ACT State League Competition.

2. Purpose

The State League Working Group provides a mechanism for members to provide feedback and advice on the future of the State League competition to optimise the delivery of this competition across the ACT.

3. Composition

The Working Group will be comprised of between four and eight standing members and may include ad hoc advisers on particular subjects from time to time.

An expression of interest process will be held to appoint Working Group Members. Appointments will be determined by a panel, chaired by the Netball ACT CEO.

The appointment of Steering Group members will take into consideration a number of factors including:

- a) Relevant competition and event knowledge;
- b) Diversity of perspectives;
- c) Representation from different Districts/Regions;
- d) A range of experience in sport/netball and
- e) The ability to work at a strategic and operational level in developing solutions.

The State League Working Group will be Chaired by the NACT CEO or delegate.

4. Terms and Conditions of Appointment

All members of the Working Group are appointed for six months unless their membership is terminated earlier under any of the clauses below.

Working Group Members are at all times required to be compliant with all NACT policies, regulations, codes of conduct and their confidentiality agreement. By the nature of the privileged and sensitive information shared with the Working Group, all members will be required to sign a Confidentiality Agreement during the induction process. Any breach of the above may result in the termination of membership of the Working Group.

When accepting a position on the Working Group, members agree and commit to the following:

- a) Making themselves available to attend meetings in person or via technology;
- b) Dedicating the required time to review all materials and documentation supplied to members;
- c) Contributing feedback and input honestly and constructively in the pursuit of resolving issues and identifying opportunities;
- d) Maintaining complete confidentiality of all discussions, decisions and information to which they are privy, unless express permission is granted to share the information publicly;
- e) Having an open mind and a willingness to listen to other views and opinions.

Given the high level of interest expressed in these types of Working Groups, if a Member misses two consecutive meetings or three non-consecutive meetings, they may be required to stand down to allow a new member with adequate availability to join the Working Group.

For breaches of any of the requirements listed above, the Working Group Chair, in consultation with the NACT Board, has the right to replace members who are unable to fulfill their role or obligations.

5. Vacancies

Any vacancies that arise on the Working Group can be filled by the Chair, in consultation with the Working Group, as required.

Secretary

The Chair shall appoint a Secretary to the Working Group who shall attend all meetings, discussions and deliberations. The role shall include the organising and minuting all Working Group meetings, keeping accurate record of agendas, minutes and actions and supporting the Working Group with information on milestones and agreed actions.

6. Role of the Working Group

The purpose of this Working Group is to provide consultation and advisory input into the direction, evolution and format of the NACT State League Competition. In doing so, this Working Group will consider other relevant NACT strategies and initiatives.

The Working Group is directed at a high-level to:

- Ensure that NACT adopts a competition delivery structure which best serves netball into the future;
- Ensure that NACT fosters a performance culture that engages members, rewards excellence and supports courageous leadership;
- Ensure that NACT adopts an investment and partnership financial model which engages with the business sector and works to safeguard the financial health of all members;
- Ensure that NACT operates within a business strategy that embraces innovation, systems and capabilities to best position netball in the ACT for a successful and sustainable future.
- Review and consider all information, evidence and data obtained through NACT commissioned reviews and reviews/research from other sports, event and competition evaluation surveys, external and internal research and relevant policies and directives from Netball Australia;
- Give consideration to other existing or future competitions that NACT either manages or participates in;
- Provide advice and solutions on creating an exciting State League competition which is financial sustainable and provides opportunities for athletes, coaches, officials and spectators to enjoy across the ACT.

7. Proceedings

The Secretary will take minutes at meetings and will be responsible for disseminating meeting minutes to all members.

Formal voting will not be undertaken at meetings. The primary purpose of this Working Group is consultation and advice. Where decisions are being made the Chair will facilitate a roundtable discussion where consensus is desirable.

8. Limitations

The following limitations apply to the Working Group

- a) The Working Group has no financial delegations;
- b) All expenditure in relation to this Working Group must be approved by the CEO;
- c) The Working Group has no binding decision-making powers, rather it has been convened as an Advisory Group for the purpose of consultation and the development of solutions.
- d) The Working Group must at all times conform to any directions from the CEO and/or NACT Board

9. Conflicts of Interest

The nature of any interest of each Member must be declared by the Member at the commencement of the meeting of the Working Group at which the contract, arrangement or interest is first taken into consideration. If a Member becomes interested in a matter after it is made or entered into, the declaration of that interest must be made at the next meeting of the Working Group held after the member becomes so interested.

Any declaration made by a Member must be recorded in the minutes of the Working Group.

Last reviewed: April 2021