**EVENT RISK ASSESMENT**

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| **Event Details** |
| **Event Details:**  Northside Years 5/6 Netball Gala |  | **The higher the Residual Risk, the higher the priority for implementation of controls.** |
| **Location**: SolarHub ACT Netball Centre, Lyneham & Canberra Netball Associaition |  | **¢ HIGH Residual Risk (25-20)** | **¢ MEDIUM Residual Risk (19-11)** | **¢ LOW Residual Risk (10-1)** |
| **Date of Event:** 12th November 2024 |  | Eliminate or control the risk immediately. Written work procedure required. eg. SWMS | Eliminate or control the risk before work commences. Written work procedure may be required. eg. SWMS | No formal written work procedure required. Communicate and train all employees then begin job. |
| **Event Leader**: Caitlin Hanna |  |
| **Contact No:** 0452233307 |  |
| **Proposed Activities:** Round Robin Netball Competition  |
| **Attending**. Primary School students located in the North Canberra, Belconnen and Gungahlin regions. |
| + teachers, umpires and some parents |  |
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| **No of Attendees:** TBA 20 teams (with 8-10 per team) plus teachers, support staff, umpires, parents etc.  |  |
|  First aid kit – staff member with first aid and sports trainer qualifications (Caitlin Hanna & Accelerate Sports Trainer) |  List of staff / volunteers participating in the event – Caitlin Hanna, Unable to list Umpires as list is changing. |
|  List of attendees attending the event – Each school will need to provide team lists for the day.  |  Contact information for each staff / volunteer – Available on Server  |
|  Contact information for each attendee (if required)  |  Mobile phone / other means of communicating with the service & emergency services - ACT Policing 131 4454 |
|  Medical information for each attendee (if required)  |  Other items, please list |

**Risk Assessment**

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| **Activity**  | **Hazard** | **Initial****Risk****Rank****(L M H)** | **Control** | **Residual****Risk****Rank****(L M H)** |
| Mitigate the risk of COVID-19 contamination | Netball being a semi contact sport – increases the risk of contamination through body contact, and body sweat | H | Signage around centre – asking public to wash their handsDettol Wipes supplied upon entry to the building for public to wipe hands and surfaces (stock low and will run out – none available for 3 weeks through suppliers) | H |
| Injury due to participation | Netball Semi Contact sport, injuries can occur | L | Casual staff – First Aid training obtained and will provide basic first aid on event dayInjury Report to be completed  | L |
| Conflict / Aggressive Behaviour between participants | Players being aggressive or abusive to each other due to being overly competitive  | L | Umpires to enforce game management protocols as per the “Rules of Netball” (IFNA) * Proactive advice: a player is provided with specific feedback to change their behaviour.
* Advance and/or escalate a sanction: a sanction may be advanced up to half a third (this may be to inside the goal circle if the infringement was in the goal third) and/or a free pass escalated to a penalty pass.
* Issue a warning to a player: a player is warned that suspension will follow if the player continues to infringe any of the foul play rules.
* Suspend a player: a player who is suspended takes no part in play for two minutes playing time.
* Order a player off: a player who is ordered off takes no further part in the match. A team may replace this player after four minutes playing time.

Incident report to be completed by UmpiresIncident report to be completed by team captains/ coach | L |
| Spectators / children / equipment or clothing on side lines | Loose balls across courtsEquipment and / or clothing left on side linesChildren unsupervised on side lines running around  | L | Court Supervisors to actively monitor courts to ensure safety for all participants and officialsLining around court designates umpire zone and make it easier for participants and spectators to know where they are able to stand/ set up | L |
| Cold related illness | Playing in cooler temperatures  | M | Participants advised to wear layers which can be removed as they warm up. Participants encouraged to warm up properly before each game to reduce risk of injury. Participants can purchase hot food and drinks to keep them warm. Event to be cancelled due to dangerous or unsafe conditions e.g. rain, ice or snow.  | L |
| Players moving between indoor and outdoor venue (involves a small road and parked cars) | Injury to participants while moving between venues and general safety of participants between venues  | M | Entrance to road will be blocked with signage (only staff will be able to drive in and out) to limit car traffic in the area. Teachers and staff advised to not allow students to be in the road area unsupervised and should only be in the space when moving between venues.  | L |

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| **Emergency Procedures** |
| Have workers been inducted and informed of these emergency procedures: üYes |
| Details Organisation and task specific first aid procedures: All staff have a current First Aid Certificate.  |
|  R – Rest / I – Ice / C – Compression / E- Elevation |
| If injury is severe, staff to ask injured person, if they would like an ambulance to be called. If player is unconscious – staff to perform CPR procedures as per first aid training |
| Detail any emergency equipment required (such as a first aid kit, satellite phone, stokes litter, etc.): |
| First Aid Supplies provide  |
| **Emergency Personnel and Contact Details** |
| **Name / Organisation** |  | **Position** |  | **Contact Number** |
| Security One  |  | Security Patrols / Attendance |  | 6122 2777 |
| Fire Department |  | Fire Control |  | Emergency – 000 |
| Police |  |  |  | Emergency – 000Attendance Sought – 131 444 |
| ACT Health  |  | Regulatory Authority  |  | (02) 5124 0000 |

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| **RISK RATING** **MATRIX** | **CONSEQUENCES** | **CONSEQUENCE** | **LIKELIHOOD** |
| **Catastrophic** | **Major** | **Moderate** | **Minor** | **Insignificant** |  |  |
| LH | **Almost Certain** | 25 | 23 | 20 | 16 | 11 | **Catastrophic** – single or multiple fatalities | **Almost certain** – is expected to occur in most circumstances *(common)* |
| **Likely** | 24 | 21 | 17 | 12 | 7 | **Major** – hospitalisation with potential to result in permanent impairment | **Likely** – will probably occur in most circumstances *(has happened)* |
| **Possible** | 22 | 18 | 13 | 8 | 4 | **Moderate** – person unable to resume normal duties in the short-medium term | **Possible** – might occur at some time *(could happen)* |
| **Unlikely** | 19 | 14 | 9 | 5 | 2 | **Minor** – first aid treatment or precautionary medical attention only. person likely to immediately resume normal duties | **Unlikely** – could occur at some time *(not likely)* |
| **Rare** | 15 | 10 | 6 | 3 | 1 | **Insignificant** – no injury/minor first aid treatment only | **Rare** – may occur only in exceptional circumstances *(practically impossible)* |

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