VOLUNTEER ROLE DESCRIPTION

Netball ACT State League Umpire Coach & Allocations Panel (UCAP)

Organisation Information

Netball ACT (NACT) is the peak body for netball within the ACT and is responsible for the leadership, governance, development and promotion of the sport. NACT supports affiliated districts, participants, officials, and volunteers through competitions, pathways, and development opportunities.

Volunteer Status

Members of the UCAP are appointed as volunteers. Appointment to the Panel does not create an employment relationship. Panel members operate under a Volunteer Agreement and will receive an honorarium determined by Netball ACT in recognition of the contribution provided.

Purpose of the Panel

The UCAP is responsible for the coaching, assessment, ranking, development, and allocation of umpires participating in the Netball ACT State League competition. The Panel supports the integrity of appointments, development pathways, and officiating standards across the ACT.

Accountability and Relationships

Accountable to the designated NACT representative and/or CEO. Works collaboratively with State League umpires, Netball ACT staff, member organisations, umpire convenors and other volunteers.

Appointment and Commitment

Appointments may be for one or two years. Activities will primarily occur outside business hours and include meetings, training, coaching activities, allocation reviews and State League match days. The estimated commitment will fluctuate throughout the season.

Key Responsibilities

- Allocate State League umpires based on ranking, performance, availability, suitability, and development objectives.
- Prepare and review allocations throughout the season
- Provide coaching, mentoring, and assessment feedback to individual umpires.
- Identify talented umpires with potential for progression and recommend pathway opportunities.
- Promote professionalism, integrity, and consistency in officiating standards.
- Provide reports and recommendations to the designated NACT representative and CEO as requested.
- Maintain records of allocations, assessments, and development activities.

Development and Pathway Responsibilities

- Support implementation of initiatives aligned with the National Umpire Development Framework.
- Recommend participants for HPUP, DUP, and representative opportunities.
- Assist with identification and development of emerging talent.

- Contribute to training and education opportunities for umpires and coaches.

Governance Responsibilities

- Declare actual, perceived, or potential conflicts of interest.
- Act impartially and in the best interests of the sport.
- Maintain confidentiality of sensitive information.
- Comply with all Netball ACT, Netball Australia and integrity policies.
- Escalate conduct, safety, wellbeing, or integrity concerns promptly.

Required Capabilities

- Demonstrated ability to work collaboratively in a team environment.
- Strong interpersonal and communication skills.
- Ability to provide objective and constructive feedback.
- Strong organisational and time-management skills.
- Commitment to continuous learning and development.

Mandatory Requirements

- Netball Australia National A Badge Umpire Accreditation preferred (minimum National B).
- Experience coaching, assessing and allocating umpires.
- Current Working With Vulnerable People registration.
- Current Netball ACT membership.

Preferred Attributes

- First Aid qualification.
- Experience in leadership or high-performance environments.

Work Health and Safety

Volunteers must take reasonable care for their own health and safety and the safety of others, comply with WHS requirements and report hazards, incidents and risks to Netball ACT.

Application Process

Applicants should complete the nominated application process by providing a brief submission (2 pages maximum) outlining relevant experience, knowledge and suitability for the role.